



# EMS TRAINING PROGRAM ADMINISTRATION MANUAL

Policy Number: <b>T- 350</b>	Page: <b>1</b>	of: <b>2</b>
Title: <b>EMT-Intermediate Program Accreditation Requirements for ALS Training Funds</b>		
Regulatory Authority: <b>12VAC5-31-1570</b>		
Date of Issue: <b>March 1, 2005</b>	Effective Date: <b>July 1, 2005</b>	

- A. Request for Accreditation funding will be administered based upon a contract between the EMT-I site candidate and the Office of EMS.
- B. Funding through this program is to support programs working toward State Intermediate Accreditation.
- C. EMT-Intermediate Programs will be funded as follows:
  - 1. There will be no more than one funded program supported at the same time per Planning District in the state.
  - 2. Multiple programs requesting funding at the same time will be resolved by the USPS postmark date on the contract envelope.
  - 3. Funds will be provided as defined by the ALSTF work sheet for accreditation. Each payment will be made upon receipt of the documentation detailed in the contract which demonstrates that that aspect of the Intermediate Self Study has been completed.
  - 4. Programs trying to establish accreditation shall be considered active for a period of five (5) years. During such time no other funding for the Planning District for a different site through the ALSTF will be permitted unless the original site completes the accreditation process and is awarded state accreditation.
  - 5. This fund is seed money only and not intended for ongoing program support.
  - 6. Funding will be initiated upon receipt from the candidate site to the Office of EMS the Application for Accreditation and the EMT-Intermediate Accredited Training Site funding contract.
  - 7. All awards are subject to funding availability and are evaluated in the order received.
- D. Falsification of information will automatically nullify the tuition re-imbursement request and any subsequent requests for five (5) years and the possibility of appropriate legal action. Falsification of information discovered after accreditation

funding is dispersed will require return if any awards and the possibility of appropriate legal action.